



2019 Kingsport Christmas Parade Guidelines

December 7th, 2019 | 6:00 PM – Downtown Kingsport

- This is a night time parade - lighting is **REQUIRED** for **ALL VEHICLES & FLOATS** participating in the parade. Marching bands are suggested to light up lead banner with battery-powered lights or spotlights.
- There is only **ONE** Santa Claus in the parade & his presence has been requested by the Downtown Kingsport Association.
- **HANDING OR THROWING OUT FAVORS & CANDY IS PROHIBITED.**
- All participation must be in good taste and in conformance with the community standards of decency. Entries are subject to be disapproved in their entirety at the sole discretion of the Downtown Kingsport Association.
- Application fees are non-refundable. **All entries & payments are due by 5:00 PM on November 22.**

VEHICLES & FLOATS

- ALL vehicles and floats in the parade **MUST** be decorated with lights.
- Participants riding on floats are to remain on the float until it comes to a complete stop.
- Do not hang legs off sides of floats, especially near tire wells.
- ANY VEHICLE pulling ANY ATTACHMENT is considered a float.
- Entries shall not exceed 65 ft. in total length.

ENTRY PASS

- Upon application approval, you will be contacted via email with instructions to obtain your lineup number & vehicle pass (for vehicles used in the parade).
- Please know and understand that we cannot make guarantees for your group's exact lineup location in the parade.

PARADE SET UP

- Procession line up will begin on Main St. across from the Academic Village parking lot.
- Line-up will begin at 3:30 PM according to assigned entry number. Please arrive and check-in by that time.
- Children **MUST** be supervised at all times by an adult with your organization. **DO NOT DROP OFF CHILDREN UNATTENDED.**
- Please ensure participants have arrangements to be picked up at the designated pick up location.
- The route of the parade will be posted on the DKA website and provided in each parade entrant packet.

DURING THE PARADE

- **HANDING OR THROWING OUT FAVORS & CANDY IS PROHIBITED.** Parade participants must stay with their walking group or on the float, not approaching the line of spectators at ANY time.

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- Participants on foot must be able to keep up with the pace of the parade. The Downtown Kingsport Association & Kingsport Police Department have the right to remove participants from the parade if they cause a delay in the procession.
- Participants must remain in the parade through the entire procession, start to finish.
- Participants must stay inside, beside or on their designated parade vehicles at all times during the parade procession
- Absolutely NO fireworks or open flames permitted.

ANIMALS

- We kindly ask for dogs & other house pets to stay home.
- NO saddled animals are permitted in the parade without prior-approval as specified by the Downtown Kingsport Association.

PRICING & PAYMENT INFORMATION

Application fees are non-refundable. After, November 15, entry fees will increase by \$15. **All entries & payments are due by 5:00 PM on November 22.**

- \$50 – Commercial Float and/or Over-Sized/Non-Standard Vehicle (with or without walkers)
- \$40 – Standard Size Vehicle (i.e. car, pickup truck, SUV or motorcycle) & Non-Profit
- \$25 – Non-Float Entry (i.e. walking groups)

Application will be available online at www.downtownkingsport.org under the "Tree Lighting & Parade" tab under Events main tab or at the Kingsport Chamber – 400 Clinchfield St., Ste 100.